

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY
November 19, 2009**

CALL TO ORDER: Chair Thurston Smith called the meeting to order at 7:31 a.m. on November 19, 2009 in Room 146 at the VVWRA Administrative Offices, located at 15776 Main Street, Hesperia, California, with the following members present:

**TOWN OF APPLE VALLEY
HESPERIA WATER DISTRICT
CITY OF VICTORVILLE
ORO GRANDE (CSA 42) AND
SPRING VALLEY LAKE (CSA 64)**

**Bob Sagona
Thurston Smith
Rudy Cabriales
Jeff Rigney**

VVWRA Staff and Legal Counsel:

**Logan Olds, General Manager
Piero Dallarda, Legal Counsel (BB&K)
Angela Valles, Director of Administrative Services
Linda Ellsworth, Management Tech to GM
Brent Keaster, Maintenance Supervisor
Melanie Mendez, Accounting Supervisor**

**Patricia Johnson, Secretary to the GM/Board
Gilbert Perez, Director of Operations
Chris Anthony, Construction Project Manager
Marce Delaney, Pretreatment Supervisor
Mark McGee, Maintenance Mechanic**

Others Present:

**Bill Pattison, Town of Apple Valley
Sean McGlade, City of Victorville
Anthony Maganuco, VVC Student
Walter Murphy, VVC Student
Cye Martinez, VVC Student**

**Dennis Cron, Town of Apple Valley
Brian Johnson, City of Hesperia
Robert Sanders, VVC Student
Krista Cacace, VVC Student**

CALL TO ORDER

PUBLIC COMMENTS – CLOSED SESSION AGENDA

Chair Smith asked if there were any comments from the public regarding any item on the Closed Session agenda. Hearing no comments, he called for a motion to enter into Closed Session.

CLOSED SESSION

Commissioner Cabriales made a motion to enter into Closed Session at 7:31 a.m., which was seconded by Commissioner Sagona and approved by unanimous voice vote.

REPORT FROM CLOSED SESSION

Piero Dallarda reported that the Board met in Closed Session on three items under Government Code Section 54957.6 to discuss significant exposure to litigation. The Board has decided to continue the discussion of one item in Closed Session after the conclusion of Regular Session. Piero announced that if there is any item to report, it will be reported during Open Session after the conclusion of Closed Session.

CALL TO ORDER & PLEDGE OF ALLEGIANCE

REGULAR SESSION

Chair Smith called the Regular Meeting to order at 9:01 a.m.

PUBLIC COMMENTS – REGULAR SESSION AGENDA

Chair Smith asked if any member of the public would like to comment on the agenda. There were no comments made by a member of the public.

ANNOUNCEMENTS AND CORRESPONDENCE:

4. Possible conflict of interest issues

Manager Olds announced that he was not aware of any possible conflicts.

5. Son of VVWRA Employee Named '2009 American Worker of the Year'

Manager Olds announced that he would like to recognize Mr. Mark McGee of the Maintenance Department. Mark is fortunate to have a son, Michael McGee, who recently won \$1 million. Manager Olds asked Mark to share the process and what occurred. He asked Mark to provide details of the award. Mark said that his son was nominated for the Dickies Clothing brand 2009 American Worker of the Year award and was selected as a finalist for his zone. A phone interview was conducted by Dickies with each of the finalists. Mark said that Michael was brought to Las Vegas to attend a Professional Bull Rider's World Finals event where it was announced that he had won the American Worker of the Year Award and \$50,000 from among thousands of candidates and from a pool of six finalists. Michael and the other finalists then attended a NASCAR event and each one was asked to make a selection for the winning driver by choosing one of several female models who turned around when chosen to reveal a driver's name on her back. Mark said his son selected the winning driver, Kurt Busch, and won the \$1 million prize. Manager Olds congratulated Mark on his son's achievement.

CONSENT CALENDAR:

6. Approve the October 2009 Cash Disbursements Register (No. 1009)

7. Approve the Minutes of the October 22 Regular Meeting Continued to November 9, 2009

Commissioner Rigney said he had a question regarding the first page of the warrant register. He asked Manager Olds to explain what the \$200 Commissioner fee was for. Manager Olds said Commissioner Sagona has been structured in our payroll system for wireless transfer of his stipend payment to his bank account. Commissioner Sagona said our new accounting supervisor, Melanie, came to him to sign a new form that made this a new transmission, which reduced the transmission fee from \$35 to \$0.15. Commissioner Sagona said he just prefers that his stipend payments go straight to the bank instead of mailed to his home.

Commissioner Cabriales made a motion to approve the consent calendar, which was seconded by Commissioner Sagona and approved by unanimous voice vote.

ACTION & DISCUSSION ITEMS:

8. Resolution 2009-25: A Resolution of the Victor Valley Wastewater Reclamation Authority to Adopt an Amended and Restated Joint Powers Agreement: Manager Olds said in regard to Items 8 and 9 he has received no new information to present to the Commissioners to enable him to recommend any formal action at this time.

It was the consensus of the Commissioners to table Item 8 and Item 9.

9. Resolution 2009-26: A Resolution of the Victor Valley Wastewater Reclamation Authority to Approve a Sludge Management Agreement between VVWRA and City of Victorville:

STAFF/PROFESSIONAL SERVICES REPORTS:

10. Public Relations Update – October 2009

Commissioner Sagona asked Linda Ellsworth to report on public relations activities. Linda reported that staff has been meeting every two weeks with our consultant Passantino & Andersen Communications for the purpose of raising the awareness of the services that VVWRA provides. Ryan Orr has made arrangements for the General Manager to speak at several local organizations in the community and if he has not yet spoken to each member entity's Chamber he will do so soon. Linda said we have recently changed our focus from what VVWRA does for the community to how the projects we are working on will make the agency more efficient. Passantino & Andersen are working on brochures to distribute within the community to increase public awareness of the VVWRA.

Commissioner Sagona said at one time no one knew what the Mojave Water Agency was and they have made an effort to become known in the community. He said the education effort is commendable and

we want to find trained people to make wastewater treatment a career. Linda said when it is necessary to raise fees, it is important for the public to understand why in this climate.

11. Financial and Investment Report – September 2009

12. Customer Account Past Due Report – October 2009

13. Operations and Maintenance Report/Performance Efficiencies – October 2009

Manager Olds asked Gilbert Perez to give a brief update on the status of the airbay retrofit program. Gilbert reported that we have been retrofitting the airbay system and have installed internal dissolved oxygen. He said the Cease & Desist Order (CDO) numbers are being met and we will be way ahead of meeting our nitrogen and nitrate numbers. The Board approved an IFAS system to meet our regulatory numbers, but we may be able to meet the numbers without incurring the expense of installing an IFAS system. We are currently processing 13.1 MGD of wastewater. Manager Olds said IFAS is a \$15 million project that we are postponing indefinitely at this point simply by improving the efficiency of the existing operation where we can. Gilbert said that staff has done a great job. Manager Olds said the flow never stops. 24 hours a day and 365 days per year people like to use their toilets.

14. Pretreatment and Interceptor Cleaning and Inspection Reports – October 2009

15. Septage Receiving Facility Reports – October 2009

AGENDA ITEMS FOR FUTURE MEETINGS:

Contract Renewal – General Manager (December)

Resolution 2009-28: Adopt Sanitary Sewer Master Plan (December)

Approve Memorandum of Understanding with Old Dominion University for Algae to Biofuel Project (December)

Recommendation to Restructure VVWRA Job Classifications (December)

Resolution 2009-8: Adopt April 2009 Flow Projection Study by RBF Consulting

Resolution 2009-14: Authorize Repayment of Interfund Loan and Adopt Repayment Policy

Quarterly CIP Version 5c Implementation Update (June/September/December/March)

Comprehensive Annual Financial Report (CAFR) Presentation (January)

Proposal from Passantino Andersen Communications for Public Relations Campaign (January)

Interceptor Connection Requirements and Enforcement and Industrial Pretreatment Program

Upper and Lower Narrows Sonar Investigation of Sewer Interceptor

NEXT BOARD MEETING:

Thursday, December 17 - Regular Meeting of the Board of Commissioners

COMMISSIONER COMMENTS

Commissioner Sagona said he would like to wish everyone a Happy Thanksgiving.

Chair Smith announced that he is working on a program called 'Be a Santa to a Senior' Program sponsored by Home Instead Senior Care. He said he had three gift tags left if anyone would like to participate in purchasing a minimal gift item for a senior. Commissioner Cabriales, Manager Olds and Patricia Johnson volunteered to accept one of three remaining gift tags and to purchase the item requested on the tag. Chair Smith said that once the gifts have been purchased they can be returned to him or they can be delivered directly to the lobby of the Arrowhead Credit Union office on Main Street by December 7, 2009.

Chair Smith called for a motion to re-enter into Closed Session and announced that representatives of the member entities are being invited to remain for Closed Session.

Commissioner Cabriales made a motion to re-enter into Closed Session, which was seconded by Commissioner Rigney and approved by unanimous voice vote.

ADJOURNMENT

Upon returning from Closed Session at 9:35 a.m., Piero Dallarda announced that there were no items to report from Closed Session. Chair Smith announced that the meeting was adjourned.

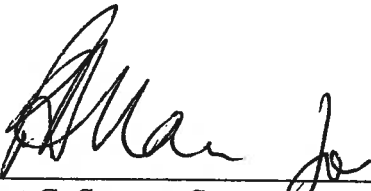
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APPROVAL:

DATE: 12/17/09
Approved by VVWRA Board

BY: 
Robert G. Sagona, Secretary
VVWRA Board of Commissioners