

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
15776 Main Street, Room 146, Hesperia, CA 92345
Phone: (760) 948-9849

MEETING DATE: THURSDAY, DECEMBER 15, 2011 **TIME: 7:30 AM (Closed Session)**
9:00 AM (Regular Session)

CALL TO ORDER

PUBLIC COMMENTS – CLOSED SESSION AGENDA

CLOSED SESSION

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONFERENCE WITH LEGAL COUNSEL-POTENTIAL LITIGATION (Gov. Code Sec. 54956.9(b)):

- 1. Significant Exposure to Litigation: Two (2) Potential Cases**
 - 1.1 Apple Valley Septic Systems
 - 1.2 Mr. Rooter

CONFERENCE WITH LEGAL COUNSEL-REAL PROPERTY NEGOTIATOR (G.C.S. 54956.8):

- 2. Property: Victorville Industrial Wastewater Treatment Plant**

Location: 20080 Helendale Road, Victorville, CA 92394
Agency Negotiators: Logan Olds, General Manager; Piero C. Dallarda, Best Best & Krieger
Negotiating Party/Parties: City of Victorville
Under Negotiation: Price and Terms
- 3. Acquisition of Easements by Eminent Domain – Assessor’s Parcel Numbers 0415-711-70 and 0415-313-25, 26, 27, 28, 29, and 30**

REGULAR SESSION

CALL TO ORDER & PLEDGE OF ALLEGIANCE

REPORT FROM CLOSED SESSION

PUBLIC COMMENTS – REGULAR SESSION AGENDA

ANNOUNCEMENTS AND CORRESPONDENCE:

4. **Possible conflict of interest issues**
5. **Southern California Edison: Fall 2011 Electricity Outlook**
6. **Correspondence from United States Department of the Interior Bureau of Reclamation: Finding of Financial Capability - Subregional Water Reclamation Plants**
7. **California Water Environment Association (CWEA) – Desert & Mountain Section (DAMS) Awards to VVWRA**

CONSENT CALENDAR:

8. **Approve the November 2011 Cash Disbursements Register (No. 1111)**
9. **Approve the Minutes of the November 17, 2011 Regular Meeting**
10. **Approve the Annual Schedule of Meetings for 2012**
11. **Request from Tetra Tech for Additional Engineering Services for Boundary Surveying and Legal Descriptions for Upper Narrows Emergency**
12. **Request from Tetra Tech for Additional Engineering Services to Assist VVWRA with FEMA Reimbursement Requests and Other FEMA Related Paperwork for the DR-CA-1952 Disaster**
13. **Proposal from TRLS Engineering, Inc. to Provide Lot Merger and Record of Survey for Two VVWRA sites in Hesperia, CA for the Subregional Water Reclamation Project**
14. **Recommendation to Rescind Prior Board Action and Re-Bid for Professional Security Services at Pump Sites No. 1 and No. 2 for the Upper Narrows Emergency**
15. **Approve Change Order No. 7 for the Phase IIIA Upgrade Project**

REPORTS & PRESENTATIONS:

16. **Presentation of FY 2010/2011 Comprehensive Annual Financial Report**
17. **Presentation by Butier: Comparison between Subregionals and Interceptors**
18. **Presentation by Black & Veatch: Wastewater Treatment Plant Capacity**
19. **Presentation by Tetra Tech: Final Plans for the Upper Narrows Emergency**

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ACTION & DISCUSSION ITEMS:

20. **Resolution 2011-37: Receive and File Comprehensive Annual Financial Report with FY 2010/2011 Audit**
21. **Resolution 2011-36: Amend and Adjust Flow Billing Rates**

STAFF/PROFESSIONAL SERVICES REPORTS:

22. **Financial and Investment Report – November 2011**
23. **Operations and Maintenance Report/Performance Efficiencies – November 2011**
24. **Construction and Energy Efficiency Report – November 2011**
25. **Pretreatment and Interceptor Cleaning and Inspection Reports – November 2011**
26. **Septage Receiving Facility Reports – November 2011**

AGENDA ITEMS FOR FUTURE MEETINGS:

Public Hearing: Consider a CEQA Mitigated Negative Declaration, Potentially Approve Project, and Authorize Filing a Notice of Determination for Upper Narrows Emergency Project (January)

Resolution 2012-1: Consider and Adopt a CEQA Mitigated Negative Declaration, Potentially Approve the Project, and Authorize the Filing of a Notice of Determination for Upper Narrows Pipeline Replacement Project (January)

Recommendation to Approve a Salary and Compensation Study/Implement Findings (January)

Recommendation to Approve Power Purchase Agreement with Waste Management, Inc. (January)

Athens Services Lease Agreement (January)

Recommendation to Release Bid for Construction of Permanent Sewer Line Replacement for Upper Narrows Emergency (January)

Recommendation to Retain Tetra Tech for Bid and Engineering Services for the Upper Narrows Pipeline Replacement Project (January)

Presentation by Carollo Engineers: Collection System Projects (January)

Resolution to Adopt Amended Rules and Regulations Governing Personnel, Rights of Personnel, Travel and Reimbursement Policy and Other Personnel and Administrative Matters

Recommendation to Approve New VVWRA Logo (February)

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Adjust Flow Billing Rates (March/June/October)

Quarterly General Manager's Report: "Team Highlights" (July/October/January/April)

Interceptor Connection Requirements and Enforcement

Revisions to Industrial Pretreatment Program

NEXT BOARD MEETING:

Thursday, January 26, 2011 - Regular Meeting of the Board of Commissioners

COMMISSIONER COMMENTS

ADJOURNMENT

Agenda Posting: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

Items Not Posted: In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2(b) as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Public Comments: Any member of the public may address the Board of Commissioners on specific agenda items or matters of general interest. As determined by the Chair, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to five minutes. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record.

Matters of Interest addressed by a member of the public and not listed on this agenda cannot have action taken by the Board of Commissioners except as authorized by Section 54954.2(b). If you wish to speak, please complete a Speaker's Form (located at the table in the lobby outside of the Board Room) and give it to the Board Secretary prior to the start of the meeting.

If any individual wishes to challenge an action of the Commission in court, he or she may be limited to raising those issues that were raised at the public hearing pertaining to the Commission's actions, or in any written correspondence delivered to the Commission on or prior to the public hearing.

Consent Calendar: All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions, and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

The Chair will determine if any items are to be deleted from the Consent Calendar.

Items Continued: Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting per Government Code Section 54954.2(b)(3).

Meeting Adjournment: This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice in accordance with Government Code Section 54955 (posted within 24 hours).

Accommodations for the Disabled: In compliance with the Americans with Disabilities Act (ADA), the Board of Commissioners Meeting Room is wheelchair accessible. If you require any special disability related accommodations, please contact the Victor Valley Wastewater Reclamation Authority Board Secretary's office at 760-246-2892 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.