

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
VICTOR VALLEY WASTEWATER RECLAMATION AUTHORITY (VWRA)
15776 Main Street, Room 146, Hesperia, CA 92345
Phone: (760) 948-9849

MEETING DATE: THURSDAY, APRIL 16, 2009 **TIME: 7:30 AM**

CALL TO ORDER

PUBLIC COMMENTS – CLOSED SESSION AGENDA

CLOSED SESSION (Scheduled to begin at 7:30 AM)

CLOSED SESSION: During the course of conducting the business set forth on this agenda as a regular meeting of the Board, the Chair may convene the Board in closed session to consider matters of pending real estate negotiations, pending or potential litigation, or personnel matters, pursuant to Government Code Sections 54956.8, 54956.9, 54957 or 54957.6, as noted. Reports relating to (a) purchase and sale of real property; (b) matters of pending or potential litigation; or (c) employment actions, or which are exempt from public disclosure under the California Public Records Act, may be reviewed by the Board during a permitted closed session and are not available for public inspection. At such time the Board takes final action on any of these subjects, the minutes will reflect all required disclosures of information.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Gov. Code Section (GCS) 54956.8)

- 1. Property: Adelanto Interceptor Pipeline Easement**
Agency Negotiators: Logan Olds, General Manager; Piero C. Dallarda, Best Best & Krieger
Negotiating Party: Lidgard and Associates Incorporated, City of Victorville
Under Negotiation: Market Value Analysis

CONFERENCE WITH LEGAL COUNSEL-POTENTIAL LITIGATION (Gov. Code Sec. 54956.9(b))

- 2. Significant Exposure to Litigation: Two (2) Potential Cases**

CONFERENCE WITH LEGAL COUNSEL-PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE(Govt. Code Sec. 54957.6)

- 3. Personnel Issue**

CONFERENCE WITH LEGAL COUNSEL-PUBLIC EMPLOYEE EVALUATION (GCS 54957)

- 4. Position: General Manager**

REGULAR SESSION (Scheduled to begin at 9:00 AM)

CALL TO ORDER & PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS – REGULAR SESSION AGENDA

ANNOUNCEMENTS AND CORRESPONDENCE:

- 5. Possible conflict of interest issues**
- 6. Memorandum from Angela Valles Regarding Staff Reorganization**
- 7. Staff Introductions:**
 - Mike Tarango, Lead Operator**
 - Freddie Salazar, Operator In Training**
 - Michael Koncur, Utility Operator**
 - Kevin Throop, Environmental Compliance Inspector In Training**
- 8. California Bio Mass: Mitigation of the Fugitive Trash Issue**
- 9. Correspondence from Mojave Water Agency Board Director Al Bishop**
- 10. Award from California Society of Municipal Finance Officers (CSMFO) for VVWRA FY2007-08 Comprehensive Annual Financial Report (CAFR)**
- 11. Memorandum on Condition of WWTP Administration Building Potable Water System**
- 12. Update on Focus Group Meetings Held on April 7, 2009**

CONSENT CALENDAR:

- 13. Approve the March 2009 Cash Disbursements (No. 0309)**
- 14. Approve the Minutes of the Regular Meeting held on March 19 and Special Meeting held on March 31, 2009**
- 15. Sewer System Management Plan (SSMP) Element 12 Completion and Certification**

REPORTS OR PRESENTATIONS:

- 16. Financial Model and User Fee Recommendation (Alex Handlers)**

ACTION & DISCUSSION ITEMS:

- 17. Recommendation Regarding Financial Model and User Fee**

VVWRA Regular Board Meeting Agenda

Thursday, April 16, 2009

Page 3

- 18. Resolution 2009-5: Resolution to Appoint the General Manager of the Authority as Agency Treasurer and the Director of Administrative Services as Deputy Treasurer**
- 19. Resolution 2009-6: Adopt Treasurer's Statement of Investment Policy for FY 2009-2010**
- 20. Resolution 2009-7: Approval of Sludge Management Contract with the City of Victorville**
- 21. Amendment to Clean Water State Revolving Fund Loan Agreement No. 02-825-550-1**
- 22. Recommendation to Approve Solicitation of Bids to Retrofit Existing Aeration Basins**
- 23. Recommendation to Approve VVWRA Computer Usage Policy**

STAFF/PROFESSIONAL SERVICES REPORTS:

- 24. Public Outreach Update – March 2009**
- 25. Employee Achievement and Recognition Report – March 2009**
- 26. Construction Management Update: 18 MGD Expansion Project – March 2009**
- 27. Financial and Investment Report – February 2009**
- 28. Customer Account Past Due Report – March 2009**
- 29. Operations and Maintenance Report/Performance Efficiencies – March 2009**
- 30. Pretreatment and Interceptor Cleaning and Inspection Reports – February/March 2009**
- 31. Septage Receiving Facility Reports – March 2009**

AGENDA ITEMS FOR FUTURE MEETINGS:

Report from Strategic Advisory Committee

Implementation Update: CIP Version 5b (June/September/December/March)

Resolution to Approve and Adopt FY 2009-2010 Holiday Calendar (June)

Election of Officers (July)

Recommendation to Reschedule August 20 Board Meeting due to 2009 San Bernardino County Water Conference (August)

VVWRA Regular Board Meeting Agenda

Thursday, April 16, 2009

Page 4

Resolution to Amend and Adopt 2009 CEQA Guidelines (September)

Interceptor Connection Requirements and Enforcement and Industrial Pretreatment Program

Proposal to Perform Cumulative Impact Assessment for VVWRA Discharges

Upper and Lower Narrows Sonar Investigation of Sewer Interceptor

Semi-annual Revisions to Interceptor Flow Projection Study by RBF Consulting

NEXT BOARD MEETING:

Thursday, May 21, 2009 - Regular Meeting of the Board of Commissioners

COMMISSIONER COMMENTS

ADJOURNMENT

VVWRA Regular Board Meeting Agenda

Thursday, April 16, 2009

Page 5

Agenda Posting: In accordance with the requirements of California Government Code Section 54954.2, this agenda has been posted in the main lobby of the Authority's Administrative offices not less than 72 hours prior to the meeting date and time above. All written materials relating to each agenda item are available for public inspection in the office of the Board Secretary.

Items Not Posted: In the event any matter not listed on this agenda is proposed to be submitted to the Board for discussion and/or action, it will be done in compliance with Section 54954.2(b) as an emergency item or because there is a need to take immediate action, which came to the attention of the Board subsequent to the posting of the agenda, or as set forth on a supplemental agenda posted in the manner as above, not less than 72 hours prior to the meeting date.

Public Comments: Any member of the public may address the Board of Commissioners on specific agenda items or matters of general interest. As determined by the Chair, speakers may be deferred until the specific item is taken for discussion and remarks may be limited to five minutes. Persons desiring to submit paperwork to the Board of Commissioners shall provide a copy of any paperwork to the Board Secretary for the official record.

Matters of Interest addressed by a member of the public and not listed on this agenda cannot have action taken by the Board of Commissioners except as authorized by Section 54954.2(b). If you wish to speak, please complete a Speaker's Form (located at the table in the lobby outside of the Board Room) and give it to the Board Secretary prior to the start of the meeting.

If any individual wishes to challenge an action of the Commission in court, he or she may be limited to raising those issues that were raised at the public hearing pertaining to the Commission's actions, or in any written correspondence delivered to the Commission on or prior to the public hearing.

Consent Calendar: All matters placed on the Consent Calendar are considered as not requiring discussion or further explanation and unless any particular item is requested to be removed from the Consent Calendar by a Commissioner, staff member or member of the public in attendance, there will be no separate discussion of these items. All items on the Consent Calendar will be enacted by one action approving all motions, and casting a unanimous ballot for resolutions included on the consent calendar. All items removed from the Consent Calendar shall be considered in the regular order of business.

The Chair will determine if any items are to be deleted from the Consent Calendar.

Items Continued: Items may be continued from this meeting without further notice to a Committee or Board meeting held within five (5) days of this meeting per Government Code Section 54954.2(b)(3).

Meeting Adjournment: This meeting may be adjourned to a later time and items of business from this agenda may be considered at the later meeting by Order of Adjournment and Notice in accordance with Government Code Section 54955 (posted within 24 hours).

Accommodations for the Disabled: In compliance with the Americans with Disabilities Act (ADA), the Board of Commissioners Meeting Room is wheelchair accessible. If you require any special disability related accommodations, please contact the Victor Valley Wastewater Reclamation Authority Board Secretary's office at 760-246-2892 at least 72 hours prior to the scheduled meeting. Requests must specify the nature of the disability and the type of accommodation requested.

A complete agenda package can be viewed on the Agency's website at: www.vvwra.com